



## ***McGill-Toolen Catholic High School Tuition & Fee Payment Policies***

1. Tuition Deposit (\$100 per family) and Family Assessment (\$100 per family) are due in June. If you choose a 10 month plan, you will have a \$25 processing fee plus your \$200 draft.
2. Comprehensive Fee (\$250 for each student), Graduation Fee (\$60 for seniors) and Driver's Education Fee (\$100 for sophomores) are due in July. If you choose a 10 month plan, all applicable fees are paid at this time.
3. A \$25.00 returned check charge will be added for all returned checks or when an insufficiency occurs on an EFT or credit card withdrawal.
4. Extensions can be granted to families in emergency situations, including death, divorce, major illness, or unemployment. Please contact the Finance Director in these cases.
5. All delinquent accounts will receive notification.
6. Families who have not made payments despite contact from the school administration will be sent a letter stating that they have fifteen days to bring their account current or to make acceptable arrangements with the Finance Director. If such is not done, the student will be asked to withdraw from the school until account is current.
7. A family will not be accepted for registration for the coming year until all balances are current. Transcripts will not be issued until all balances are paid. Students will not be allowed to enter school at the beginning of a school year if a balance is due from the previous year. The balance from a previous year, together with all fees, the family assessment, the tuition deposit, and the first month's tuition must be paid.
8. Students can not take semester (first or second) exams until all accounts are current. Seniors will not receive his/her diploma until all accounts are current. Transcripts will not be issued until all balances are paid.